PROMO ART DESIGN FORM

Safeguard®

The information on this design form helps to **ensure the accuracy of the artwork** you are requesting and can help **expedite your order.**
We will start on your artwork project once we receive your completed form. Thank you!

Please be sure to **SEND VENDOR TEMPLATES** to Promo Art (PromoArt@gosafeguard.com) with all orders for faster service!
SEND ALL CUSTOMER FILES, even if you can't view them (these files may be *just* the artwork we need to complete your order more quickly!)

Distributor Name:

Distributor Number:

Customer Name (PLEASE USE IN SUBJECT LINE FOR EMAILS):

Contact Name:

Distributor Email:

Distributor Phone #:

Product:

Imprint Size: Width: Height:

Imprint Color(s): ◯ CMYK ◯ SPOT Spot Ink Colors:

Background Color:

Reference for Previous Work:

Vendor Specifications: ☐ Bleeds ☐ Crop Marks ☐ Vendor Specs and Template Attached to Email

Special Instructions:

To save filled form and attach other items to Email, choose Internet Email in the dialogue box after clicking the Submit button. Email attached form to PromoArt@gosafeguard.com. You may also print and fax your form to: 866-267-0409.

SUBMIT

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